

INTERVIEW TOOL WORKSHEET SOCIAL SERVICES ASSESSMENT v4

Instructions: This Interview Tool Worksheet is designed for use by Social Services staff for the purpose of obtaining and collecting information from patients and/or family members during interview. Elements may be utilized to complete the Social Services Assessment v4 in PointClickCare. The Interview Tool Worksheet does not become a part of the medical record. Personal Health Information that does not become a part of the medical record must be protected/secured while in use and then destroyed.

Name: _____ A. Type of Assessment: _____

SECTION A. GENERAL

1. General Information

Admitted from: _____

4. Legal – Review for changes since last assessment.

	No	Yes	Responsible Party	Copy on File?
Responsible for self	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> N <input type="checkbox"/> Y
Identified substitute decision maker	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> N <input type="checkbox"/> Y
Power of attorney/financial	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> N <input type="checkbox"/> Y
Power of attorney/health care	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> N <input type="checkbox"/> Y
Conservatorship	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> N <input type="checkbox"/> Y
Court appointed guardian and type Person and/or Property	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> N <input type="checkbox"/> Y

5. Resident Rights/Health Care Decision Making/Advance Directives Information

Resident Rights, Advance Directives information shared, and opportunity to complete offered as needed?
Review for changes since last assessment.

6. Family/Support System – Review for changes since last assessment.

9. Language/Communication

Makes Self Understood (Ability to express ideas and wants, consider both verbal and non-verbal expression)

Understood Usually understood Sometimes Understood Rarely/Never understood

Ability to Understand Others

Understands Usually understands Sometimes Understands Rarely/never understands

SECTION B COGNITIVE PATTERNS

1. Cognitive Patterns/Functions (Administer BIMS or perform Staff Assessment for Mental Status)

Refer to Brief Interview for Mental Status (BIMS) Interview Tool or Staff Interview Tool Worksheet
Mental Status.

Cognitive status awareness: Alert Confused Alert & Confused Comatose

Orientation: Person Place Time

Short Term Memory: Good Fair Poor

Long Term Memory: Good Fair Poor

SECTION C. MOOD

1. Mood (Administer PHQ9 or conduct Staff Assessment of Resident Mood)

Refer to Interview Tool Worksheet Section D-Resident Mood PHQ-9 or Interview Tool Worksheet Section D-Staff Assessment of Mood PHQ9-OV.

Recent Experiences that may be affecting resident:

- Loss of significant other Major injury or illness
 Change in living arrangements Other: _____

Typical mood throughout life: _____

SECTION D. BEHAVIOR/MENTAL HEALTH

1. Behavioral symptoms (Gather Information from observation, record review, family, and staff interviews, etc.)

2. Mental Health

Psychosis (hallucinations and/or delusions?) _____

Review PASRR: _____

3. Substance Abuse – Review for changes since last assessment

4. Adjustment – Review for changes since last assessment

SECTION E. PARTICIPATION/DISCHARGE PLANNING/SUMMARY

1. Who participated in Assessment? _____**2. Overall Goals for Discharge Planning**

- Resident prefers to return to community Has support person who is positive toward discharge

Estimated length of stay: _____

Discharge goals:

Resident's discharge destination goal: _____

If home or community, with whom? _____

Information source for resident's overall goals for discharge: _____

Anticipated support systems needed post discharge: _____

Obstacles related to discharge planning: _____

Potential referrals to local contact agency: _____

**INTERVIEW TOOL WORKSHEET
BRIEF INTERVIEW FOR MENTAL STATUS
(BIMS)**

Instructions: This Interview Tool Worksheet is designed for use by Social Services staff for the purpose of obtaining and collecting information from resident during the interview. Elements will be utilized to complete the Social Services Assessment V1 in PointClickCare which will auto-populate the MDS. The Interview Tool Worksheet does not become a part of the medical record. Personal Health Information that does not become a part of the medical record must be protected/secured while in use and then destroyed.

Attempt to conduct interview with all residents. Conduct interview in private setting. Be sure the resident can hear you. A resident with a hearing impairment should be interviewed with their usual communication device/technique.

Resident Name _____ Date _____

Does resident need or want an interpreter to communicate with the doctor or health care staff?

No Yes Unable to determine Preferred language _____

Is the resident able to express ideas and wants (consider both verbal and non-verbal expressions)? Understood

Usually Understood Sometimes Understood Rarely/Never understood

Should Brief Interview for Mental Status be Conducted? No Yes

Enter Code <input type="checkbox"/>	<p>Repetition of Three Words</p> <p>Ask resident: "I am going to say three words for you to remember. Please repeat the words after I have said all three. The words are sock, blue, and bed. Now tell me the three words."</p> <p>Number of words repeated after first attempt</p> <p style="text-align: center;">0. None 1. One 2. Two 3. Three</p> <p>After the resident's first attempt, repeat the words using cues (sock, something to wear; blue, a color; bed, a piece of furniture). You may repeat the words up to two more times.</p>
Enter Code <input type="checkbox"/>	<p>Temporal Orientation (Orientation to year, month, and day)</p> <p>Ask resident: "Please tell me what year it is right now."</p> <p>A. Able to report correct year</p> <p style="text-align: center;">0. Missed by greater than 5 years or no answer 1. Missed by 2-5 years 2. Missed by 1 year 3. Correct</p>
Enter Code <input type="checkbox"/>	<p>Ask resident: "What month are we in right now?"</p> <p>B. Able to report correct month</p> <p style="text-align: center;">0. Missed by greater than 1 month or no answer 1. Missed by 6 days to 1 month 2. Accurate within 5 days</p>
Enter Code <input type="checkbox"/>	<p>Ask resident: "What day of the week is it today?"</p> <p>C. Able to report correct day of the week</p> <p style="text-align: center;">0. Incorrect or no answer 1. Correct</p>
Enter Code <input type="checkbox"/>	<p>Recall</p> <p>Ask resident: "Let's go back to an earlier question. What were those three words that I asked you to repeat?" If unable to remember a word, give cue (something to wear; a color; a piece of furniture) for that word.</p> <p>A. Able to recall "sock"</p> <p style="text-align: center;">0. No-Could not recall 1. Yes, after cueing ("something to wear") 2. Yes, no cue required</p>
Enter Code <input type="checkbox"/>	<p>B. Able to recall "blue"</p> <p style="text-align: center;">0. No-Could not recall 1. Yes, after cueing ("a color") 2. Yes, no cue required</p>
Enter Code <input type="checkbox"/>	<p>C. Able to recall "bed"</p> <p style="text-align: center;">0. No-Could not recall 1. Yes, after cueing ("a piece of furniture") 2. Yes, no cue required</p>

INTERVIEW TOOL WORKSHEET

STAFF ASSESSMENT FOR MENTAL STATUS

Instructions: *This Interview Tool Worksheet is designed for use by Social Services staff for the purpose of obtaining and collecting information through resident observation and from staff for a resident who is not interviewable to assess mental state. Elements will be utilized to complete the Social Services Assessment V1 in PointClickCare which will auto-populate the MDS. The Interview Tool Worksheet does not become a part of the medical record. Personal Health Information that does not become a part of the medical record must be protected/secured while in use and then destroyed.*

Observe resident and Interview staff from all shifts who know the resident best. Conduct discussions in location that protects resident privacy.

Resident Name _____ Date _____

Is the resident able to express ideas and wants (consider both verbal and non-verbal expressions)?

Understood Usually Understood Sometimes Understood Rarely/Never understood

Should Staff Assessment for Mental Status be Conducted? No Yes

Enter Code <input style="width: 40px; height: 30px;" type="checkbox"/>	Short-term Memory OK Seems or appears to recall after 5 minutes 0. Memory OK 1. Memory Problems
Enter Code <input style="width: 40px; height: 30px;" type="checkbox"/>	Long-term Memory OK 0. Memory OK 1. Memory Problems
	Memory/Recall Ability <i>Check all that the resident was normally able to recall.</i> <input type="checkbox"/> Current Season <input type="checkbox"/> Location of own room <input type="checkbox"/> Staff names and faces <input type="checkbox"/> That he or she is in a nursing home <input type="checkbox"/> None of the above was recalled
Enter Code <input style="width: 40px; height: 30px;" type="checkbox"/>	Cognitive Skills for Daily Decision Making Made decisions regarding tasks of daily life 0. Independent – decisions consistent/reasonable 1. Modified Independence –some difficulty in new situations only 2. Moderately impaired –decisions poor; cues/supervision required 3. Severely impaired –never/rarely made decisions

INTERVIEW TOOL WORKSHEET RESIDENT MOOD INTERVIEW (PHQ-9[©])

Instructions: This Interview Tool Worksheet is designed for use by Social Services staff for the purpose of obtaining and collecting information from resident during the interview. Elements will be utilized to complete the Social Services Assessment V1 in PointClickCare which will auto-populate the MDS. The Interview Tool Worksheet does not become a part of the medical record. Personal Health Information that does not become a part of the medical record must be protected/secured while in use and then destroyed.

Attempt to conduct interview with all residents. Conduct interview in private setting. Be sure the resident can hear you. A resident with a hearing impairment should be interviewed with their usual communication device/technique.

Resident Name _____ Date _____

Does resident need or want an interpreter to communicate with the doctor or health care staff?

No Yes Unable to determine

Preferred language _____

Is the resident able to express ideas and wants (consider both verbal and non-verbal expressions)?

Understood Usually Understood Sometimes Understood Rarely/Never understood

Should Resident Mood Interview be Conducted?

No Yes

Say to resident: “Over the past 2 weeks, have you been bothered by any of the following problems?”

If symptom is present, enter 1 (yes) in column 1, Symptom Presence.

If yes in column 1, then ask the resident: About **how often** have you been bothered by this?”

Read and show the resident a card with the symptom frequency choices, indicate response in column 2, Symptom Frequency.

1. Symptom Presence

- 0. No (enter 0 in column 2)
- 1. Yes (enter 0-3 in column 2)
- 9. No response (leave column 2 blank)

2. Symptom Frequency

- 0. Never or 1 day
- 1. 2-6 days (several days)
- 2. 7-11 days (half or more of the days)
- 3. 12-14 days (nearly every day)

	1 Symptom Presence	2 Symptom Frequency
A. Little interest or pleasure in doing things		
B. Feeling down, depressed, or hopeless		
C. Trouble falling or staying asleep, or sleeping too much		
D. Feeling tired or having little energy		
E. Poor appetite or overeating		
F. Feeling bad about yourself—or that you are a failure or have let yourself or your family down		
G. Trouble concentrating on things, such as reading the newspaper or watching television		
H. Moving or speaking so slowly that other people could have noticed. Or the opposite—being so fidgety or restless that you have been moving around a lot more than usual		
I. Thoughts that you would be better off dead, or of hurting yourself in some way		

INTERVIEW TOOL WORKSHEET

STAFF ASSESSMENT OF RESIDENT MOOD (PHQ-90V©)

Instructions: This Interview Tool Worksheet is designed for use by Social Services staff for the purpose of obtaining and collecting information from staff for a resident who is not interviewable in order to identify any behaviors, signs, or symptoms of mood distress. Elements will be utilized to complete the Social Services Assessment V1 in PointClickCare which will auto-populate the MDS. The Interview Tool Worksheet does not become a part of the medical record. Personal Health Information that does not become a part of the medical record must be protected/secured while in use and then destroyed.

Observe resident and Interview staff from all shifts who know the resident best. Conduct discussions in location that protects resident privacy.

Resident Name _____ Date _____

Over the last 2 weeks, did the resident have any of the following problems or behaviors?

Over the last 2 weeks, did the resident have any of the following problems or behaviors?

If symptom is present, enter 1 (yes) in column 1, Symptom Presence. Then move to column 2, Symptom Frequency, and indicate symptom frequency

1. Symptom Presence

- 0. No (enter 0 in column 2)
- 1. Yes (enter 0-3 in column 2)

2. Symptom Frequency

- 0. Never or 1 day
- 1. 2-6 days (several days)
- 2. 7-11 days (half or more of the days)
- 3. 12-14 days (nearly every day)

	1 Symptom Presence	2 Symptom Frequency
A. Little interest or pleasure in doing things		
B. Feeling or appearing down, depressed, or hopeless		
C. Trouble falling or staying asleep, or sleeping too much		
D. Feeling tired or having little energy		
E. Poor appetite or overeating		
F. Indicating that s/he feels bad about self, is a failure, or has let self or family down		
G. Trouble concentrating on things, such as reading the newspaper or watching television		
H. Moving or speaking so slowly that other people could have noticed. Or the opposite-being so fidgety or restless hat s/he has been moving around a lot more than usual		
I. States that life isn't worth living, wishes for death, or attempts to harm self		
J. Being short-tempered, easily annoyed		